

PACKET DAY IS ALMOST HERE!

SUNDAY JULY 26th (8:30am-1:00pm) Held in School Cafeteria

What's New for Packet Day This Year?

To help make Packet Day more efficient for our families, we have **simplified the check-in process**. Instead of visiting multiple stations throughout the cafeteria, families will now only need to stop at **three tables**.

Table #1 – Check-In

Begin your visit at the Check-In Table. Our staff will welcome your family, answer any questions you may have, and direct you to the appropriate check-in line.

Table #2 – Family Check-In (Alphabetical by Last Name)

Families will line up according to their **last name**. At this table, our staff will:

- Collect any required paperwork that has not already been submitted.
- Have you sign any remaining required forms.
- Provide any materials and information your family will need for the upcoming school year.

New Families Only:

If you have **not already submitted** the following documents, please bring them with you to Packet Day:

- Copy of your student's **Baptism Certificate**
- Copy of your student's **Birth Certificate**
- **Student Physical Form** (*due by the first day of school*)
Current Immunization Records (*due by the first day of school*)

Table #3 – Payment Table

Families who wish to make a payment by **cash or check** for tuition, fees, yearbooks, Birthday Book Club, Guardian Angel Fund, or lunch accounts may do so at this table. Families who pay through FACTS and do not have any additional payments to make may simply drop off their form and receive their handbook then proceed to the exit after completing their family check-in.

We believe this new format will make Packet Day **quicker, easier, and more organized**, allowing families to spend less time waiting in line and more time reconnecting with friends, teachers, and staff before the new school year begins.

Additional Information

What Other Tables Will Be Available?

In addition to the Packet Day check-in process, the following informational and shopping tables will be available for families who wish to visit them:

- **Spirit Wear & School Sweatshirts** – Purchase Holy Trinity spirit wear and school sweatshirts.
- **Used Uniform Sale** – Shop a selection of gently used school uniforms.
- **SVL Information Table** – Learn more about our annual Fall Auction and other SVL activities and volunteer opportunities.
- **Catechesis of the Good Shepard**—Hear what your child K-2 learns about their Catholic faith.
- **Cafeteria**-Pick up lunch menu for August, and learn of job opportunities available.
- **Virtus**-All families must be Virtus trained to volunteer for anything school related.
- **School Supplies Pick-Up**-Pick up pre-ordered school supplies



School Lunch Information

Please Note: Students **must have funds available in their lunch account** before they will be able to purchase a hot lunch.

Ways to Add Money to Your Child's Lunch Account

Option 1 – Pay at Packet Day

Bring a check to Packet Day, and we will apply the payment directly to your family's lunch account.

Please make checks payable to: HTS Cafeteria

Option 2 – Pay Through FACTS

You may make a lunch account payment through your **FACTS** account.

Option 3 – Pay Through Sycamore

After Packet Day, once your **Sycamore** account has been activated, you may log in and add funds directly to your child's lunch account.

Please Note: Venmo will not be accepted for school lunch payments this school year.

Unable to Attend Packet Day?

If you are unable to attend Packet Day due to travel or other prior commitments, you are welcome to stop by the school office after you return to pick up your materials and complete any remaining paperwork.



REQUIRED! BY ALL FAMILIES

As stated at the beginning of this letter. All families will be required to read the HTS School Handbook before coming to Packet Day.

On Packet Day families are required to sign a form stating you received the HTS Handbook and you understand HTS Rules and Regulations

Scan QR Code or Click Link

to get started

<https://sites.google.com/htslenexa.org/hts-handbook/home>

School Office hours;

July 27-30. 9:00am-Noon. School office will be **closed** Friday July 31 & August 7th.

Regular office hours resume August 3, Mon-Thurs. 8:00am-3:00pm.

We look forward to seeing everyone at Packet Day and welcoming your family back for another wonderful school year at Holy Trinity Catholic School.